



Volunteer Job Description

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| Position Title: | Member of the Board of Directors |
| Department: | Operations |
| Supervisor: | BC Persons With AIDS Society, to ensure acting in accordance with the Society's Constitution and By-laws, Mission Statement and Core Philosophy and Beliefs as outlined in the Society's Governance Policy Manual |
| Commitment: | Ongoing, minimum of two years |
| Objective: | Board Members are responsible for the effective governance of the organization, including the vigorous pursuit of our mission and objectives and the adherence to our core values |
| Duties: | <ul style="list-style-type: none"> ▪ Prepare for and attend Board Meetings ▪ Envisioning the future - setting goals and priorities ▪ Setting policy - guidelines for decision-making ▪ Hiring, directing, evaluating and in certain cases releasing the Executive Director ▪ Developing and maintaining links to the community ▪ Representing the Society as directed by the team ▪ Providing for the prudent management of the Society's resources ▪ Taking the precautions necessary to prevent, control or reduce the risk of loss or damage to the Society ▪ Taking a participatory role on Standing Committees |
| Skills: | <ul style="list-style-type: none"> ▪ Responsible, prompt and enthusiastic ▪ Ability to represent the membership with integrity ▪ Able to work as part of a team ▪ Excellent people skills, including effective communication ▪ Physical stamina |
| Training: | <ul style="list-style-type: none"> ▪ Attend Board and Society volunteer orientation ▪ Board of Directors development activities ▪ Specific training as determined and agreed upon |
| Benefits: | <ul style="list-style-type: none"> ▪ Ongoing recognition and volunteer appreciation events ▪ Ongoing training opportunities ▪ Opportunity to learn new skills and upgrade existing ones ▪ Have fun and meet new people ▪ Making a significant difference in the Community |