



BOARD MEMBER CODE OF CONDUCT

At the March 19, 2003 meeting of the British Columbia Persons With AIDS Society (BCPWA) Board of Directors, this Code of Conduct was adopted and a policy was favourably decided upon that all BCPWA Officers and Board Members sign this document at the beginning of their term of office. This document will be kept on file. Any violation of this Code of Conduct should be reported to the BCPWA Board and Volunteer Development Committee in writing. The Board and Volunteer Development Committee will make a recommendation to the Board for action.

As a Member of the Board of Directors, I will:

- Listen carefully to my fellow Board members;
- Carefully consider and respect the opinions of my fellow Board members;
- Respect and support all majority decisions of the Board;
- Recognize the authority vested in the Board;
- Keep well-informed of developments relevant to issues that may come before the Board;
- Participate actively in Board meetings and actions and not discuss elsewhere what I am unwilling to discuss in Board meetings;
- Bring to the attention of the Board any issues I believe will have significant effect on our organization or those we serve;
- Attempt to communicate the needs of those we serve to the Board of Directors;
- Refer complaints directly to the proper level on the chain of command;
- Recognize my job is to ensure that the organization is well-managed, not necessarily to manage the organization;
- Represent all those whom this organization serves vs. geographic or special interest groups;
- Consider myself a "trustee" of the organization and do my best to ensure it is well-maintained, financially secure, and always operating in accord with our stated objectives;
- Work to learn how to do my job better; and
- Acknowledge conflicts of interest between my personal life and my position on the Board, and abstain from voting or attempting to influence issues in which I am conflicted.

As a Member of the Board of Directors, I will not:

- Criticize fellow Board Members or their opinions, outside of the Board Room;
- Use the organization or my position for my personal advantage or that of my friends, relatives or associates;
- Discuss the confidential proceedings of the Board outside the Board Room;
- Promise how I will vote on an issue **before** hearing the discussion and becoming fully informed on that issue;
- Interfere with the duties of staff or undermine the authority of our staff executive to perform his/her duties, except as provided in the terms of reference for any standing committee on which I sit; and
- Speak for or on behalf of the organization unless specifically authorized to do so.

Print Name: _____

Position: _____

Signature: _____

Term of Office: _____

Date: _____

(to be maintained in the BCPWA files for at least one (1) year following completion of term of office)